

# MASSACHUSETTS MUSIC EDUCATORS ASSOCIATION, INC.

## Proposed By-law Amendments

2017

All changes are **highlighted**; additions are in **red**, and deletions are in ~~strikethrough~~.

### **ARTICLE III Membership**

#### **Section 3: Dues**

- 3.1 **Active Membership:** Annual dues for Active Membership shall be the amount specified by NAFME for annual NAFME membership, plus the amount specified by the Board of Directors. This fee will provide members with subscriptions to the *Music Educators Journal*, *Teaching Music*, and ~~Massachusetts Music News~~ **Massachusetts Music Educators Journal**.
- 3.2 **Life Membership:** Life Membership in NAFME and MMEA is available under arrangement specified by NAFME, as administered by the Board of Directors. Such membership exempts individuals from further payment of dues to NAFME and MMEA. This fee will provide members with subscriptions to the *Music Educators Journal*, *Teaching Music*, and the ~~Massachusetts Music News~~ **Massachusetts Music Educators Journal**.
- 3.3 **Retired Membership:** Annual dues for Retired Members shall be the amount specified by NAFME for annual NAFME membership, plus the amount specified by the Board of Directors. This fee will provide members with subscriptions to the *Music Educators Journal*, *Teaching Music*, and ~~Massachusetts Music News~~ **Massachusetts Music Educators Journal**.
- 3.4 **Student Membership:** Annual dues for Student Members shall be the amount specified by NAFME for annual NAFME membership, plus the amount specified by the Board of Directors, plus the amount specified by the local student chapter. This fee will provide members with subscriptions to the *Music Educators Journal*, *Teaching Music*, and ~~Massachusetts Music News~~ **Massachusetts Music Educators Journal**.

#### **Section 8: Notice**

Notice of the annual meeting shall be given by publication in the Corporation's publication, ~~Massachusetts Music News~~ **Massachusetts Music Educators Journal**. Notice of any special meeting shall be given by such method as the Board of Directors or President determines will best inform the members under the particular circumstances of the meeting.

Explanation: to reflect new name of MMEA publication

## **ARTICLE IV Board of Directors**

### **Section 2: Board Membership**

2.1 The Board of Directors shall consist of no more than seventeen elected members and shall include among that number the President, President-Elect, Immediate Past President, Clerk, and Treasurer. Except for the District Chairpersons, the Directors shall be elected by the MMEA membership **in conjunction with at** the Annual General Membership Meeting of the Corporation. The manner of election shall be as set forth in Article V, Officers, of these By-Laws. The Board of Directors shall include the following designated members who shall be elected specifically according to such designations:

- 1 A Higher Education Member, who will represent the interests of higher education.
- 2 An Elementary School Member, who will represent the interests of general classroom education, special education, beginning and continuing vocal and instrumental instruction, and other music activities for students through grade five.
- 3 A Middle School Member, who will represent the interests of general classroom music, special education, continuing vocal and instrumental instruction, elective music courses, and other music activities for students in grades five through nine.
- 4 A High School Member, who will represent the interests of general classroom education, special education, beginning and continuing vocal and instrumental instruction, elective music courses, and other music activities for students at the Senior High School level.
- 5 A Music Administration Member, who will represent grades K-12 Music Program Leaders.
- 6 A Past District Chairperson.

Explanation: to provide internal consistency with other by-law language regarding on-line elections (also reflects past practice)

### **Section 3: Qualification of Board Members**

Board Members should have a commitment to the mission of the Corporation. To be eligible for election, a person must be a current member of MMEA/NAfME, and must be available to attend the Board of Directors' meetings in their entirety. **Upon assuming office, and for each year of his/her term thereafter, every Board Member shall be provided with a copy of the Corporation's Policy Handbook, and shall sign a written acknowledgment of receipt and agreement to comply with the policies set forth therein.**

Explanation: addition recommended by MMEA's auditor, to follow best practices

### **Section 8: Meetings of the Board of Directors**

8.1 The Board of Directors shall hold bi-monthly meetings for the purpose of conducting the business of the Corporation. The schedule of all meetings shall be published and posted in the ~~Massachusetts Music News~~ **Massachusetts Music Educators Journal** and on the MMEA web site. Meetings shall be held on the first Monday of the month,

provided that day is a school day, in the months of September, November, January, March, May, and June. If the first Monday is not a school day, the meeting shall be held on such other day as is designated by the President. The President shall have the right to schedule a meeting on an alternate day if there is a need based on the MMEA calendar of events.

Explanation: to reflect new name of MMEA publication

## **ARTICLE V Officers**

### **Section 2: Election**

2.2 The Corporation shall establish the process and the schedule for either on-line elections or paper ballots, following procedures determined by the Board of Directors to reach the largest number of voting members. Nominated candidates will be elected by a majority vote of all valid ballots cast. Procedures for receiving and completing an official ballot, including absentee ballots, will be announced in the ~~Massachusetts Music News~~ *Massachusetts Music Educators Journal* and/or on the MMEA website. The results of the election shall be announced and posted on the MMEA website and in the next issue of the ~~Massachusetts Music News~~ *Massachusetts Music Educators Journal* following the election.

Explanation: to reflect new name of MMEA publication

## **ARTICLE VI Committees**

### **Section 3: Additional Committees**

The Board of Directors may establish and appoint the members of such other committees, as it deems necessary. These committees may include:

3.1 **Annual Conference Committee:** The Annual Conference Committee shall consist of the Conference Coordinator, ~~and~~ Assistant Conference Coordinator, ~~the On-site Conference Coordinator, Exhibits Coordinator, AV Coordinator, and a Data Base Facilitator.~~ The Committee shall also include no more than eight (8) conference coordinators to represent the NAFME councils and provide for the professional development of the membership.

Explanation: to remove on-site volunteers from Conference Committee, as these individuals work under the Executive Director and coordinate both conference and concert committee logistics

## ARTICLE VII Amendments

### **Section 1: Amendments:**

These By-Laws may be amended, altered, or repealed by vote of a majority of the membership present and voting at any business meeting of the Corporation, or at a special meeting called by the Board of Directors specifically for this purpose, or by a majority of the members of the Corporation making mail-in ballot returns pursuant to a mail-in, **on-line or electronic mail election vote** called by the Board of Directors.

1.1 Proposed amendments, alterations, or repeal of the By-Laws to be considered at a meeting **or pursuant to a mail-in, on-line or electronic mail vote** must be submitted by the Clerk, upon the approval of the Board of Directors, to all active members at least thirty days prior to the date of the meeting when voting will take place.

1.2 In the event of a mail-in, **on-line or electronic mail vote election**, the Clerk shall, upon direction of the Board of Directors, notify each member, **by mail or electronic mail**, with a copy of the proposed amendment, a ballot, and **a letter of written instructions**. The deadline for the return of the ballots shall be not less than fifteen or more than twenty-eight days after the date of notification.

Explanation: to provide for on-line or e-mail voting procedures for future by-law amendments