



**Application Instructions & Information for the
2019 NAfME All-Eastern Honors Ensembles
April 4-7, 2019 – Pittsburgh, Pennsylvania**

**Window of Opportunity to Submit: Monday, August 20 – Friday, September 21
Application Fee: \$15**

****Please note that the sponsor member director must complete the online application **WITH** the student applicant as information is needed from both parties. Please use page three of this document to collect the necessary signatures and then upload that page to the online application where it is requested.**

Instructions for the Ensemble Directors of Student Applicants:

1. Create an account (free) at www.submittable.com to begin the [online application](#). While the NAfME member should create the account, **the application will need to be completed by both the sponsoring member director AND the student applicant at the same time.** Online applications can be saved and edited at any point during the application submission period (Aug. 20 – Sept. 21, 2018). Applications must be submitted by 11:59 p.m. on Friday, September 21, 2018.
2. NAfME membership is required in order to sponsor a student applying for a 2019 NAfME All-Eastern Honors Ensemble.
3. Select your state affiliation from the drop down field.
4. Complete one application for each student eligible to apply for an NAfME All-Eastern Honors Ensemble. *If you wish to register more than one student or submit another application for the same student on a different instrument, a new application is required.*
5. Once an application has been submitted, a confirmation email will be sent to the email address on the Submittable account.
6. To make changes to an application after it's been submitted, log-in to your Submittable account and request permission to edit the submission.

An eligible student must:

1. Be in grade 11 or 12 during the 2018-19 school year;
2. Attend schools in one of the eleven Northeastern states of the United States (*Connecticut, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont*), *the District of Columbia, or the Department of Defense School in Europe*;
3. Have been selected to perform/served as an alternate in their state's 2017-18 All-State festival (or have been selected to perform/served as an alternate in their state's 2018-2019 All-State festival (based on state requirement)) on the instrument/voice part for which they are applying;
4. Be a member of his or her school's choral or instrumental ensemble corresponding with the ensemble for which application is made;
5. Receive endorsement from his or her school's principal or superintendent **and** ensemble director, who must be a current NAfME member.

Application Procedure: *Please read carefully as incomplete or late applications **will not** be considered.*

1. Sponsoring member director & student applicant complete the application together and verify all information is correct before it is submitted.
2. Complete the Acknowledgement Information/Signatures Page (page 3) of this document with the required signatures to upload to the submission where requested.
3. Payment of application fee (\$15) must be paid with a credit card at the time of submission.
4. Late, incomplete or improperly completed applications will not be accepted under any circumstances.

Conditions:

1. Acceptance notification and music will be sent to the sponsoring ensemble director only.
2. All-Eastern Honors Ensembles students will be required to participate in all scheduled activities for the assigned group throughout the duration of the event (April 4 – 7, 2019) and **will not be permitted to leave the All-Eastern Honors Ensembles location for any purpose**, including but not limited to other school activities or visitation with guests. *One exception: A student member of a school performing group invited to perform at the NAFME Eastern Division Conference during the same time may miss up to 1 hour of necessary rehearsal(s) in order to perform with that school group. Transportation in such cases is the school's responsibility. In any case, students who miss more than one hour of rehearsal due to illness or other unscheduled conflicts will not be permitted to perform with the ensemble.*
3. All students, including "local" students, will be required to stay in the assigned commercial housing as arranged by PMEA. No students will be allowed to drive to, from or at the event at any time.
4. Seating order for the band and orchestra will be determined by online auditions via Submittable prior to the festival.

Registration Fee: The registration fee per student will be \$595. This includes meals, three nights of housing with two-students per room, as well as all other expenses involved (i.e. music, guest conductor costs, administrative expenses). Transportation to and from Pittsburgh, PA is not included. The registration fee, medical form and any other required documentation will be due immediately after notification of acceptance. Specific details will be sent to accepted participants' sponsor NAFME member director.

Transportation: Each school ensemble director is to arrange student(s) transportation, with the cooperation and understanding of the student's parent/guardian, to arrive in Pittsburgh, PA on Thursday, April 4, 2019 between 12 and 3 p.m., and to leave from the concert site on Sunday, April 7, 2019. Students are not permitted to drive to, from, or at the conference at anytime. *Jazz Ensemble members have the option to leave after their performance on Saturday, April 6, 2019.

Student Housing:

Band: **Marriott City Center Pittsburgh**, 112 Washington Pl, Pittsburgh, PA 15219

Jazz: **Omni William Penn Pittsburgh**, 530 William Penn Place, Pittsburgh, PA 15219

Orchestra: **Westin Pittsburgh**, 1000 Penn Ave, Pittsburgh, PA 15222

Treble Voice & Mixed Choruses: **Wyndham Grand Pittsburgh Downtown**, 600 Commonwealth Pl, Pittsburgh PA 15222

Performances (Tentative Schedule):

Jazz Ensemble: **Saturday, April 6, 2019 – 7:30 p.m.** (combined with the PMEA All-State Vocal Jazz & Jazz Ensembles)

Treble Voice & Mixed Choruses: **Sunday, April 7, 2019 – 10:30 a.m.**

Band & Orchestra: **Sunday, April 7, 2019 – 3 p.m.**

General Chairman: **Dennis Emert**, Fox Chapel Area SD, Pittsburgh, PA; dennis_emert@fcasd.edu

Conductors:

Band: **Brad Genevro**, University of Texas at El Paso

Jazz Ensemble: **Denis DiBlasio**, Rowan University

Mixed Chorus: **Rollo Dilworth**, Temple University

Orchestra: **Jung-Ho Pak**, Cape Cod Symphony Orchestra

Treble Voice Chorus: **Sandra Snow**, Michigan State University

2019 NAFME All-Eastern Honors Ensembles

****Acknowledgement Information/Signatures Page**

Signatures must be collected for each of the following acknowledgements; this page must then be uploaded to the online application with the required signatures.

Student Acknowledgement:

I, the undersigned, certify that the information provided in this application is correct and true and that I fulfill all the Student Eligibility Requirements of the 2019 NAFME All-Eastern Honors Ensembles as listed above.

Student's Signature: _____ **Date:** _____

Parent/Guardian's Acknowledgement:

I, the undersigned, certify that the information provided in this application is correct and true and that my child fulfills all the Student Eligibility Requirements of the 2019 NAFME All-Eastern Honors Ensembles as listed above. In addition, if my child is accepted, I will be responsible for securing his/her participation fees, travel to and from Pittsburgh, PA. I also release NAFME, its employees and representatives from any damages, liability or loss relating to my child's participation.

Parent/Guardian's Signature: _____ **Date:** _____

Principal/Administrator's Acknowledgement:

We, the undersigned, hereby recommend _____ (student applicant) as an All-Eastern Honors Ensembles candidate. We understand that the NAFME All-Eastern Honors Ensembles are organized expressly for the students of NAFME members only. We hereby certify that this student fulfills all the eligibility requirements as listed above and that the student is currently in a high school instrumental or vocal ensemble corresponding with the NAFME Honors Ensemble for which the student is applying. This student is an outstanding music student, a member of the school music department in grade 11 or 12 during the 2018-19 school year, and one who has proven themselves to be of excellent character. If this student is accepted, we assume the responsibility for the student's musical preparation and the arrangements for financing the student's trip (including travel).

Sponsor Director's Signature: _____ **Date:** _____

Principal/Administrator's Signature: _____ **Date:** _____